

# SEVEN Phone Application for Nokia S60



## Quick Start Guide

If the application is not installed on your phone, see the instructions below to download it. If you can't find the application, contact your carrier and ask for the SEVEN Phone Application for Nokia S60.

You can use any number of phones to read email on any of your accounts. For example, assume that you have a phone for work and a personal one, as well as three email accounts (work, Gmail, and Yahoo!). You can install the application on both phones and use your work phone to read work email and your personal phone to read email from all three accounts.

In addition to your corporate account, you can use the application to read email from many popular Internet providers, including the following:

- Yahoo!
- AOL
- Gmail
- AIM
- Hotmail
- COX
- RoadRunner
- Other POP and IMAP servers

## If the Application is Installed on Your Phone

1. Find the application, called **System SEVEN**, on the phone.

You find the application in one of the following ways, depending on your phone:

- ◆ It opens automatically.
- ◆ It is listed in the phone's bookmarks.
- ◆ Its shortcut is on the desktop of your phone.
- ◆ Select the Messaging feature of your phone and look for the email account called SEVEN. Open the message and click the link in the message body.

2. Follow the prompts to register your phone number.

3. After you select whether you want to sync your contacts and calendar, your data is synced to the phone.

You can wait until the sync operation is complete, or you can select **Hide** to go to the application main page.

## If the Application is Not Installed on Your Phone

Download the application from a text message link:

1. On your desktop computer, open your welcome email message, and follow the instructions to go to the download website.
2. On the *Get System SEVEN Phone Application* page, select your country code and enter the phone number.
3. Select **Send to Phone** to send an SMS message to your phone.
4. Open the SMS message on your phone and click the link to download the application.

5. Follow the prompts to complete the download and register your phone number.

Find your connector ID (if any) in your welcome email message.

6. After you select whether you want to sync your contacts and calendar, the server syncs your data with the phone.

You can wait until the sync operation is complete, or you can select **Hide** to go to the application main page.

## Using the Application

After the server syncs your data, the application main page appears:



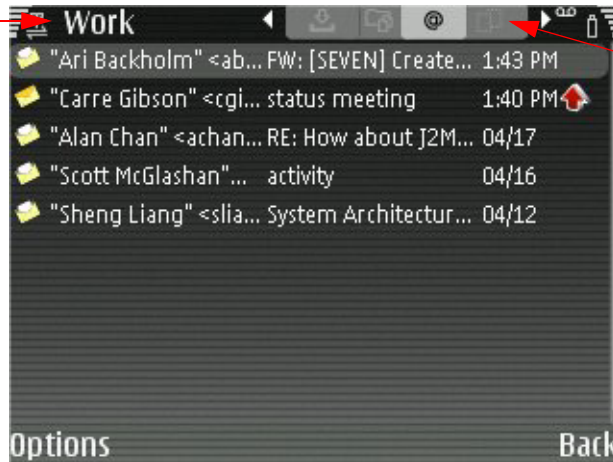
To go to your inbox, open the Messaging application from the phone's main menu, or select **Options** and **Go to Inbox**.

## Using the Inbox

Use the SEVEN inbox to send, receive, and manage email on your phone.

If your phone has an email key, the SEVEN application is assigned to it. Press it to see your SEVEN mail inbox:

The name of the current inbox



Move the joystick to the right and left to see other inboxes and folders

The first account you create becomes the default account. When you add other accounts, the application asks whether you want the new account to be the default.

Select **Options** to manage your messages. The Options menu differs, depending on where the highlight is when you select it. Selecting Options when a message is highlighted gives different choices than when a folder is highlighted.

The following table describes the Options menu items:

Menu Item	Description
Open	Open the highlighted message
Mark as read/unread	Change the read/unread status of the message
Move to folder	Move the message to another folder
Check email	Send messages from the Outbox to the server and download new messages from the server
Create message	Create a text, multimedia, or email message
Reply	Send the reply to the sender
Reply to all	Send the reply to the sender and all cc recipients
Forward	Send the message to others
Call sender	Place a phone call to the sender of the message
Attachments	Open attached files or add files to the message
Add sender to contacts	Add the sender's contact information to the contacts list
SEVEN help	Learn how to use the application
Settings	Change push settings, calendar, contacts, and other account settings
Delete	Delete the message
Message details	Show details of the message
Find	Search for information in message headers or content (available if supported by your device)
Sort by	Sort messages by Date, Sender, or Subject
Copy to folder	Copy the message to Inbox or My Folders

Menu Item	Description
Mark/Unmark	Mark or unmark the highlighted message or all messages
Help	Get information about using the inbox
Exit	Exit the application

Your phone sends and receives data in the background, so you can use it while it exchanges data with the server.

If a telephone number, email address, or URL appears in a message, you can use the live link to make a call, send an email message, or browse the URL.

To place a call to a phone number that appears in the message:

1. Open the message and highlight the phone number.
2. Press the fire key.
3. Select **Call** or **SMS** and press the fire key.

To send an email message to an address that appears in the message:

1. Open the message and highlight the email address.
2. Press the fire key.  
.The **Send email** option appears.
3. Press the fire key.  
A new message opens.
4. Complete the message and select **Options** and **Send**.

To browse to a URL that appears in the message:

1. Open the message and highlight the URL.
2. Press the fire key.  
The **Open URL** option appears.
3. Press the fire key to go the URL.

To change the default account at any time:

1. Press the menu key and select **System SEVEN**.
2. Select the name of the account you want to be your default, **Options**, and **Set as default account**.

If you select the account that has been designated as the default, you do not see the **Set as default account** option.

## Using the Calendar

The Calendar keeps you updated on your work calendar and lets you propose and manage appointments and meetings. Use Settings to turn calendar sync on and off.

To see your calendar, go to the idle screen and select the calendar entry.



Move the joystick to the left and right to see appointments for previous and future days.

Select **Options** to manage your meetings and appointments. The Options menu differs, depending on where the highlight is when you select it.

The following table describes the Options menu items:

Menu Item	Description
Open	See the details of the message
New entry	Create a meeting, memo, anniversary, or to-do item
Month view	See your calendar events for the current month
Week view	See your calendar events for the current week
To-do view	See your to-do items
Delete entry	Delete the highlighted item
Go to date	See your calendar events for the specified day
Send	Send the event
Settings	Set the calendar alarm tone, default view, and week start date
Help	Learn about the application
Exit	Exit the calendar

## Searching for Contacts

To search your contacts:

1. From the inbox, select **Options**, **Create message**, and **Email**.
2. When the create message display appears, select **Options** and **Add recipient**.

Your local contacts list appears with recently used contacts if any exist.



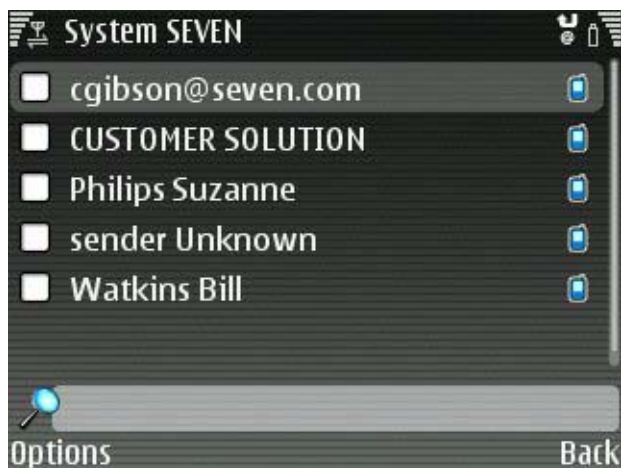
Local contacts appear next to the following icon:



Recently used contacts appear next to the following icon:

3. To find contacts in all accounts that support contacts, enter the name or part of the name of the contact in the text box at the bottom of the screen and select **Options**, **Search**.

The application searches for matches in all of your accounts that support contacts. For example, if you have a work account and an ISP account that both support contacts, the application will search both contact lists as well as the local contacts in the phone.



The application syncs contacts for only one account.

## Changing Settings

Use Settings to change your account settings.

To change the settings, go to the Inbox and select **Settings** from the **Options** menu.

The following table shows the items you can change in each category:

Settings Category	Settings Scope	Settings
Email	Account	For how many days to store email messages Message truncation size Signature Yes or No Signature characters (if Signature is Yes)
Email folder	Account	Which folders to sync (visible only if your account has this feature)
Calendar	Account	Calendar sync enabled or disabled For how many past days to sync calendar events (visible only if your account has this feature)
Contacts	Account	Contact synchronization enabled or disabled (visible only if your account has this feature)
General settings	All accounts	Push settings Push behavior when roaming Turn push off Weekdays start and stop push Weekends start and stop push Weekend days Other settings Access point Phone number (do not change) Log level (do not change)

**NOTE:** If you have multiple accounts with different push start and stop times, push starts for all accounts at the earliest start time and stops at the latest stop time.

**EXAMPLE:**

Account1 has push start time 08:00 and stop time 19:00.

Account2 has push start time 07:00 and stop time 17:00.

Both accounts push from 07:00 to 19:00.

To change the name of the inbox:

1. Go to the main screen and press the fire key to go to Account information.
2. Press the fire key in nickname.
3. Enter the new name.

## Updating the Application Software

You will receive one of the following messages from the server when a new version of the application is available.

- A new version of System SEVEN is required. You must upgrade your software in order to keep using it. Click 'OK' to upgrade.
- A new version of System SEVEN is available. Do you want to upgrade?  
Select **Now** to start the upgrade, or select **Later** to receive a reminder in 25 hours.

## Adding an Account

You can add as many accounts as you wish.

To add an account:

1. Press and hold the menu key for a few seconds to show the list of active applications.
2. Select SEVEN and follow the prompts to enter your account information.

When you enter your email address for Yahoo!, Gmail, AOL, AIM, COX, or RoadRunner, enter only the part that appears before the at sign (@). For POP and IMAP accounts, enter the address as specified by the ISP.

## Memory

The application does not operate properly if there is too little free memory in the phone.

When you have insufficient free memory, you see the following message:

Memory of the phone is too low for current operation. Please free some space from the phone before reconnecting.

After the message appears, the application disconnects from the server and exits. Delete some data (for example, pictures, unused applications) and open the application. It opens if you freed enough memory. Otherwise, you see the message again.

## If You Lose Your Phone

If you lose your phone, ask your account administrator to send a command to delete your personal information.

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